



## **Curricular Practical Training (CPT) for PhD Students for Research, Career Objectives or Teaching (RCOT)**

OIA maintains a list of courses approved by academic units for CPT and any student can apply for CPT under the course/s listed in his/her program. Curricular Practical Training (CPT) for Research, Career Objectives or Teaching (RCOT) differs in that the courses which may serve as the basis for this CPT are not included in OIA's CPT course list and only PhD students with special permission by a faculty member and the area Dean of Students for the student's program are eligible to apply for this type of CPT. Courses under which the CPT RCOT takes place will be selected on a case-by-case basis.

### General Requirements:

- Student must have one academic year of full-time enrollment in relevant immigration status
- Work performed will be related to the student's curriculum or career objectives, e.g. gaining teaching experience in the student's field
- Work must occur while enrolled as a student in the University
- Student must enroll in course during the quarter CPT is performed or the quarter before CPT work will be performed; student cannot perform CPT prior to enrollment
- If student is enrolled in course concurrent to CPT, authorization can include the break after the quarter
- If student has been enrolled in course prior to working under CPT, authorization can also include the break before the quarter
- Quarterly authorization required
- It is the responsibility of the student to explain how a given CPT project relates to the student's curriculum or teaching plans (see Request for CPT Authorization for Research, Career Objectives or Teaching)

### Course must:

- Carry academic credit
- Be offered regularly
- Be taken for a quality grade (Satisfactory is acceptable)
- Be relevant to the student's curriculum, career objectives or teaching experience

### Request to OIA must include:

- Name of faculty member offering the course and approving the use of the course for CPT RCOT
- Brief description of the project
- Signature of both the faculty member and the Dean of Students

### To obtain this type of CPT, students must:

- Meet all requirements listed above
- Be registered for the course that is the basis for the CPT RCOT
- Submit to OIA: 1) the attached **CPT RCOT** letter, 2) the **OIA request form**, and 3) the **CPT employer letter** (Note: the request form and employer letter template can be found here on our website:

<https://internationalaffairs.uchicago.edu/page/curricular-practical-training-cpt#app>)

