ISAB Meeting Meetings

May 10, 2016

* Introduction of members of new ISAB board
* Purpose of restructuring ISAB
	+ A way to track ISAB’s activities through the formation of more active committees
* Present and past committees
	+ Career Advancement
		- Working with Career Advancement to explore ways to address problems faced by international students in career-related affairs
		- Used to work with Career Advancement through the intermediary of OIA, which minimised direct contact with Career Advancement and slowed progress
	+ Outreach committee
	+ Funding committee
		- Funded two events this year
		- Need to discuss what to do with the rest of money, as the money does not roll over to the next year

New ISAB structure

* Administration committee
	+ In charge of running the meeting, taking attendance, and taking minutes
	+ To implement a stricter attendance policy: no more than 2 excused absences, or no more than 1 unexcused absence
	+ Election of administration committee to be held between this meeting and the next
* New committees, like a committee for LGBTQ affairs
	+ Importance of intersectionality
	+ Intention to be involved in international pre-orientation for college students
* Every member of the board has to be part of a committee
* How many ISAB members should be part of the administration committee?
	+ Possibly 3 members, each in charge of one task: running the meeting, taking attendance, and taking minutes; but members of the committee can work with and support each other
	+ Members of the administration committees can participate in other committees
* The flat structure of ISAB is to be maintained
	+ Committees are not hierarchical; they’re more to ensure structure and to give it some form of legitimation to the people and organisations with whom we work, to ensure accountability of every committee member.
* Possibility of establishing links with Student Government?
	+ There are many external boards on Student Government (eg. transportation), so we could liaise with SG to work with them in the future on problems that international students face
		- Miriam, a member of ISAB and of the Graduate Council, to propose this to SG
		- Andres and Chang Min to propose this to College Council
* Nomination process of Administration Committee over the next two weeks?
	+ Problem: not everyone know each other
		- Possibility of assigning an interim board for the next few meetings, or to assign members on a rotation basis for the next meetings, until people get to know each other
	+ Interim Administration Committee: Katherine, Jan, Luiza

Discussion of ISAB Policy Draft

* Attendance policy
	+ Possibility of Skyping or phoning in to avoid an absence
	+ How to we decide what is an excused absence and not?
		- At the discretion of the Administration Committee
* Attending various events as representatives of ISAB
	+ Discussion over whether there should be a stipulated requirement
	+ Possibility of holding ISAB office hours for an hour every week for which everyone must sign up for at least once a year
	+ Importance of visibility and representation
* Communication within ISAB
	+ List host
	+ Facebook group that no one uses
* Possibility of forming a committee for something to replace Ice Cream Socials on Sundays?
	+ A means to connect ISAB with the broader international student community
	+ Possibly more impactful than tabling because it’s informal
	+ Ice Cream Socials were cancelled about a year ago, because people stopped coming, and because there was a reorganisation within OIA
	+ Right now, there are informal I-Monday sessions for international students to connect
		- A self-funded, student initiative
		- Sometimes themed according to nationalities/cultures, if a particular international student or group of international students take charge
	+ A similar event held at Booth—Food Day
		- An event organised and prepared by groups of different nationalities and cultures
		- Open to everyone in Booth
		- A good opportunity to hear from international students
		- Possibility of exploring a similar event with the leftover money from ISAB
* Status of ISAB
	+ A level of autonomy that RSOs do not, as we have access to the privileges that OIA has
	+ To have a formal conversation with OIA, but we already have an International Student Association (ISA)
		- To explore future relations with ISA to explore more funding avenues
	+ Britt to discuss with OIA and to come back to ISAB
		- This is a future function for the Administration Committee: to liaise with OIA

Remaining funds for ISAB

* Possibility of holding a medium-sized event, to address ISAB’s visibility problem
	+ A food event, possibly on Week 9 or 10, to raise the visibility of ISAB
	+ A Reading Period Study Break, possibly at Hutch or at the Reynolds Club
	+ A Google Doc to be used to brainstorm ideas for what sort of food or how to organise the event
	+ Britt to discuss the possibility of holding such an event
* Andrés to take charge of the upcoming Facebook page
* Benjamin suggests having Slack for different committees and to teach us how to use Slack during the next meeting
* Jenny to design posters for outreach for the event
* Katherine to look into locations for Reading Period Study Break
	+ Student workers at OIA can assist