



## **OIA I-20/DS-2019 Extension Recommendation Request Administrator Form**

### **Overview**

International students who require additional classes to finish their academic program or additional time to finish their doctoral dissertation may be able to apply for a Program Extension with the [Office of International Affairs \(OIA\)](#). Such an extension, if necessary, is required to take place prior to the current program end date listed on their immigration documents (Forms I-20 and DS-2019), respectively. To be eligible for a program extension, the student must also:

- Need additional time for required coursework/classes OR
- Need additional time to complete doctoral dissertation (PhD only).
- Need additional time based on academic necessity. The request cannot be based non-academic factors, such as more favorable job prospects.
- Maintain full-time enrollment for the duration of your program extension.

For more information, visit OIA's [Program Extension of I-20/DS-2019](#).

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### **Administrator Instructions**

Complete all fields below and return the form to the student. If you have any questions, please reach out to OIA at [international-affairs@uchicago.edu](mailto:international-affairs@uchicago.edu) or the [OIA advisor for your unit](#).

**Student Name:**

**Student ID Number:**

**Student Program:**

**Reason for the Delay in the Student's Program Completion:**

Quarter

Year

**What is the student's new anticipated date of program completion?**

**Is the student making academic progress?**

Additional Information (optional)

Signature of Advisor or Area Dean of Students:

Date

Name and Title:

Department or Division: