

ISAB Meeting Minutes – April 2013

1. **Board elections:** Results will be announced and new board member details will be sent out.
2. **Undergrad/graduate mixer:**

Lena's updates.

- 3rd floor theater booked Ida Noyes. May 2nd is confirmed date. 5-7pm. Panel is smaller than mentioned. Instead of 2 representatives from each division, there will be 5 people. Representatives from Booth, Humanities, 3 Biological sciences, SSA. 2 hours.
- Brief introduction from the panelists and then lots of time for a Q&A session. Hugh Gibbons has been helping out and will be the booth person on the panel. There will be a moderator.
- Next phase is advertisement, so we need students to RSVP through the digest and all board members should send it out to the different lists. No posters since we don't want random people coming in just for free food.
- 2 people from the board should be there to help out at the event. The panel session will be an hour then the pizza will be served at 6pm after which there will interaction and informal questions. [Akua, Sandra, volunteers]

3. Future of International Student Forum

- But also is the format of the forum working?

Suggestions:

- Using note cards at the coffee hour for continual responses from students about their issues since coffee hours are very highly attended. Coffee hours also have a relaxed environment and using the note cards puts less pressure on the students.
- Have a fun event instead of a formal discussion so people are free to talk to each other. Add a fun element.
- Food? Maybe switch out pizza for something else.