

ISAB Meeting Minutes

October 8 2013

Overview of Last Year

- ISAB is now in its third year!
- “Undergraduate-Graduate Students Mixer” was a success
- Visibility has increased, more people know about us
- Changes were implemented, recommendations were made to directly benefit international students such as winter break housing, etc.
- Communication
 - Email template has changed
 - No more individual emails for events
 - Events are consolidated
 - However, there are still difficulties in putting the information “out there”; publicity has only mildly improved

This Year

- Welcome Party
 - 600 people attended
 - was a successful event
- International Student Forum is discontinued and we are working to replace it with an ISAB-organized event/platform to better serve international students
 - Consult: OMSA’s program designed to support ethical/ cultural RSOs on campus
 - Questions to answer:
 - what do we hope to achieve from the new event?
 - what do you want to offer to international students?
 - what do they need from ISAB?
 - Some ideas:
 - international students provide (anonymous) feedbacks/comments through the mailbox system
 - should it be a networking event?

- provide training on how to answer frequently asked questions and topics to ISAB members so that Jen is not the only person who knows everything !!!
- => meet with RSO leaders once per quarter to discuss the possibility of
 - collaboration,
 - financial support,
 - and marketing for their RSOs

Interesting Remarks

- BSD Dean Council decided to have an International Student Chair on the Board
 - is planning to organize career events cater to international students' interests
 - therefore, ISAB should advocate that other grad school division (council) appoint a International Student Representative on the board
- Non-Metcalf Internship
 - international students can find employments outside of Metcalf
 - but the process of turning outside internships into Metcalf is not transparent
 - however, this issue is more relevant to the Career Advancement Office
- IPO
 - OIA should consider printing out information about some selected RSOs and include it in the package
- Insider's Guide for International Students
 - a consolidated guide of "tricks" and advice on buying cheap textbooks, getting a cheap phone plan
 - How? Each person will work on a specific topic/category
 - May be included in the package or post on OIA website
- RSO Leaders Event
 - meet with representatives from all cultural (and other) student organizations for possible collaboration

Goals for ISAB

1. Complete the Insider's Guide

2. RSO Leaders Event
3. Proposal fund accessible to the whole international community

Task Allocation

- Committee for Insider's Guide –Abdullah (with Jaime, Akua, Deepa, Fran)
 - work on compiling the Insider's Guide for international students
 - Kenny created Google Doc to collect information
- Committee for RSO Leaders Event- Lena (with Susana, Chau, Champ, Manuel)
 - organize RSO Leaders Event
- Committee for Proposal Fund –Yvanna/Ketlen (with Kenny, Claudia)
 - administer the selecting process
 - decide which ideas to fund